



## Manager of Economic Development

### **The Opportunity:**

The Town of Grimsby is committed to building a future that welcomes innovative new ideas while protecting and preserving its distinct heritage. It is a place where leaders are committed to sustainability and honouring Grimsby's treasured natural setting. Grimsby has become a sought-after community where residents enjoy waterfront living, historic neighbourhoods, active living, and world class natural amenities. It is conveniently located in the Greater Toronto and Hamilton Area (GTHA) in a region that is home to Niagara wineries, agriculture, cuisine, and internationally recognized attractions.

### **The Portfolio:**

Reporting to the Chief Administrative Officer (CAO), the Manager of Economic Development is responsible for facilitating, promoting, and ensuring community and economic development to secure opportunities and facilitate processes for economic and business development and sustainability, and to increase business growth. The Manager of Economic Development undertakes activities and fosters partnerships that support the development of Grimsby as location of choice for investment, enterprise, and growth. This position is uniquely situated to have access to all manner of confidential and/or politically sensitive materials and absolute discretion is essential at all times.

With \$3 billion in private and public investments coming to the Town over the next three to five years, the Manager of Economic Development will act as a catalyst for sustainable employment and business attraction, growth, and retention.

### **The Candidate:**

As a candidate for this position, you have achieved a post-secondary degree in Business Administration, Economics, Marketing, or a related field. You have seven (7) years of progressive experience in economic development and three (3) years of management/supervisory experience. You have an excellent understanding of municipal government processes, as well as the ability to interpret policies, regulations and legislation and possess excellent negotiation, influence and critical evaluation skills. You foster a cooperative work environment with multiple cross-functional stakeholders, and strong time management skills with the ability to multi-task. You are knowledgeable of the principles and practices of community planning, land use/growth management concepts, infrastructure improvement planning and capital facilities budgeting, and have a demonstrated understanding of Federal/Provincial legislation, policy, and programs related to business development, investment/trade, enterprise, innovation, and growth.

## **Working for the Town of Grimsby:**

The Town of Grimsby offers candidates for this position a competitive employment package that includes a salary range between **\$115,024 and \$139,944 (2024 rates)** and a comprehensive benefits plan.

The Town of Grimsby is a progressive employer committed to supporting employees' work-life balance while also fulfilling business goals and providing a high-performance work environment. The Town also supports the health and wellness of our employees; a commitment that is demonstrated through free access to Town recreation facilities for employees and flexible working arrangements.

## **How to Apply:**

If you are excited by this opportunity, we are excited to hear from you! We invite you to submit your application to [hr@grimsby.ca](mailto:hr@grimsby.ca) by **March 4, 2024 at 4:30 PM**. Please quote the posting number in the subject line.

A full job description can be found below or visit [www.grimsby.ca](http://www.grimsby.ca) under "Career Opportunities".

## **Posting #: 23-2024**

*We thank all applicants for their interest, however only those selected for an interview will be contacted.*

*The Town of Grimsby is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection processes, and work environment. We will accommodate the needs of applicants under the Human Rights Code and Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment process. Please contact the Office of Human Resources, [hr@grimsby.ca](mailto:hr@grimsby.ca) if you need assistance. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.*