



## **Policy Advisor, Demonstration Zone**

### **Regular Full Time**

**Requisition ID: 3519**

**Salary Range: \$82,019 to \$93,210 Annually**

The City of Markham is proud to be recognized for the 3<sup>rd</sup> consecutive year as one of Canada's Best Employers, and ranked in the top three for Government Services by Forbes and Statista Inc! The City of Markham is a dynamic and change-oriented leader that stands out from other Canadian municipalities. The recipient of multiple environmental awards, we are recognized for our innovative sustainability and urban planning initiatives as much as for our fiscal accountability. More than 353,000 residents call Markham home and benefit from our rich heritage, culturally diverse environment, vibrant local economy and focus on quality of life.

Applications are now being received for the above position in the Economic Growth, Culture and Entrepreneurship Department within the Development Services Commission. To apply, please submit your resume and cover letter online at [www.markham.ca/careers](http://www.markham.ca/careers) by **September 27, 2023**.

**Join us and make a lasting difference!**

### **JOB SUMMARY**

In partnership, the Cities of Markham and Vaughan will deploy two Demonstration Zones, providing Ontario-based companies that have automotive and smart mobility technologies and solutions an opportunity to test, validate and showcase to potential customers and partners. The Demonstration Zones will be living-labs, promoting collaboration to advance automotive, mobility and smart city technologies that can improve the quality of life of local residents, while generating new economic opportunities for Ontario-based companies.

Reporting to the Manager, Auto Mobility Demonstration Zone and working closely with the Cities of Vaughan and Markham, the Policy Advisor is a key member of the Auto Mobility Demonstration Zone. The Policy Advisor is responsible for developing policy and regulatory frameworks for demonstrations, developing policy and regulatory resources and tools to promote the implementation of mobility solutions in municipalities, and liaising with municipal and private stakeholders on shaping and developing resources to encourage adoption of mobility technologies.

### **KEY DUTIES AND RESPONSIBILITIES**

Key responsibilities include:

- **Policy Research:**
  - Conduct policy research, analysis, and develop recommendations including regulatory frameworks, partnerships and funding models.
  - Understand the policy and regulatory landscape in assigned areas and their impact on communities and stakeholders
  - Monitor legislative and regulatory developments at all levels of government, and provide updates and analysis to Auto Mobility Demonstration Zone stakeholders
- **Policy and Regulatory Development:**
  - Shape policy and regulatory frameworks in advance of Demonstration Zone pilots
  - Integrate learnings and recommend policies for implementation and sharing with other governments
- **Stakeholder Engagement:**



- Monitor legislative and regulatory developments at all levels of government, and provide updates and analysis to Auto Mobility Demonstration Zone stakeholders
- Evaluate competing interests and proposals of stakeholders to identify issues and impacts, and develop recommendations and solutions
- Administration
  - Collect and analyze data on the effectiveness of transportation innovation demonstration projects and activities
  - Creating reports, policy briefings and presentations for cities of Markham and Vaughan and various stakeholders of Auto Mobility Demonstration Zone
  - Scheduling and participating in policy and project meetings, events and consultations

### REQUIRED SKILLS & COMPETENCIES

- Bachelor's degree in political science, public policy, or related field.
- Minimum 5 years' professional experience in policy analysis, research, or writing.
- Exceptional analytical and research skills.
- Ability to communicate complex ideas clearly and concisely, both verbally and in writing.
- Additional desirable skills/experience: working knowledge of other languages, prior experience working for a municipality.
- An asset to possess:
  - Advanced automotive technologies and smart mobility solutions such as connected and autonomous vehicles, shared-multi-modal and integrated mobility, electric and low-carbon vehicle technologies
  - Transportation and communication technology platforms, facilities, equipment, hardware and software.
  - Transportation planning, intelligent transportation systems, transportation infrastructure and operating models and the applicable laws and regulations.

### CORE BEHAVIOURS

- **Service Excellence:** Meets or exceeds service standards when interacting with customers in the community and in the organization.
- **Change & Innovation:** Responds positively and professionally to change and helps others through change.
- **Teamwork & Relationship Building:** Interacts with others in an inclusive, collaborative and respectful way that creates effective working relationships.
- **Communication:** Communicates in a clear, professional and respectful way; demonstrates active listening.
- **Accountable & Results Oriented:** Demonstrates ethical behaviour and accountability, aligns with City values, and abides by relevant policies and legislation.
- **Management & Leadership:** Demonstrates self-management, professionalism and engagement; leads by example.

The City of Markham is committed to inclusive, accessible and barrier free employment practices and to creating a workplace that reflects and supports the diversity of the community we serve. Please let us know if you require an accommodation and we will work with you to ensure a barrier free hiring process.